

Cornerstone  
Half Day  
Summer Camp 2020



Camp Handbook



## Cornerstone Half Day Summer Camp

Dear Parents,

Welcome to Summer Camp at Cornerstone Baptist Church! We have planned a fun and engaging summer program for your child.

As you read through this handbook, you will find registration and payment information, our policies and things your child will need at Summer Camp.

Our Summer Camp goal is twofold:

1. To provide a program that allows kids to have plenty of exercise, fresh air, fun enrichment activities and time to build friendships with their peers.
2. To give our summer camp parents peace of mind (and a little free time too!), knowing that their kids are in a safe, quality program that will nurture their hearts, minds, bodies and souls.

Each week we will have an exciting new theme which will allow each camper to participate in many different activities while learning and having fun.

If you have questions after reading through this information, please do not hesitate to call me at 704-537-1097 ext. 22 or email me at [drummondhh@yahoo.com](mailto:drummondhh@yahoo.com). I will assist you however I can.

I look forward to having your child in our Summer Camp program.

Loving His kids,

**Holly Drummond**

Summer Camp Director

## We also offer an extended day enrichment program!

Campers who participate in SUMMER CAMP PLUS will go through the regular four-hour camp day from 9:00am – 1:00pm, and then can participate in additional enrichment activities from 1:00pm – 3:00pm. Activities are still being planned, but the afternoon will include options such as arts and crafts, board games, water play, organized games in the gym, occasional movies and other fun and creative activities. We will also provide an afternoon snack.

For us to staff and plan, we will need **a minimum of 16 campers** signed up prior to the first day of camp, Monday, June 15, 2020. If the minimum number is not met, we will not be able to proceed with the program.

To participate in SUMMER CAMP PLUS your child must be at least 3 years old and fully potty trained. On the registration form you will need to indicate if your child is attending Summer Camp (9:00am – 1:00pm) or Summer Camp Plus (9:00am – 3:00pm)

## Enrollment Information

Children ages 2 years to rising 6<sup>th</sup> grade may attend our summer camp program. To register for summer camp, parents should fill out the attached summer camp registration form and return it along with their child's current immunization record and a **\$50 non-refundable registration fee**.

Children must be up to date on all required vaccinations in order to attend summer camp.

First Day of Summer Camp.....Monday, June 15, 2020

Last Day of Summer Camp.....Friday, August 14, 2020

Cornerstone Summer Camp will run for nine consecutive weeks. Parents have the option to take one of the nine weeks off, tuition-free. If utilizing this option, parents should mark on the registration form which week their child will not attend.

## Camp Fees

Camp fees may be paid upfront in a **lump sum** or in **three equal payments** due by:

- ♦ June 15
- ♦ July 6
- ♦ July 27

## Summer Camp Half Day 9:00am – 1:00pm

### Upfront Rates:

Total cost for entire **nine**-week summer camp program:

Monday through Friday	\$675.00
Monday/Wednesday/Friday	\$450.00
Tuesday/Thursday	\$315.00

Total cost for **eight**-weeks of summer camp:

Monday through Friday	\$600.00
Monday/Wednesday/Friday	\$400.00
Tuesday/Thursday	\$280.00

Below are the payment amounts for the **three-payment** plan.

Nine weeks of summer camp:

Monday through Friday	3 Payments of \$225.00
Monday/Wednesday/Friday	3 Payments of \$150.00
Tuesday/Thursday	3 Payments of \$105.00

Eight weeks of summer camp:

Monday through Friday...	3 Payments of \$200.00
Monday/Wednesday/Friday	3 Payments of \$133.00
Tuesday/Thursday	3 Payments of \$93.00

### Attending Summer Camp Part-Time

To accommodate families who would like to attend for seven or less weeks of summer camp, we offer a slightly higher part-time rate. For us to plan and staff the summer camp appropriately, parents registering their child for a part-time schedule should mark on the registration form which weeks their child will attend.

<u>Children Attending</u>	<u>Registration Fee</u>	<u>Children Attending</u>	<u>Registration Fee</u>
One Week	\$20	Three Weeks	\$40
Two Weeks	\$30	Four or More Weeks	\$50

### Part-Time Rates:

Monday through Friday	\$85.00 x number of weeks attending
Monday/Wednesday/Friday	\$56.00 x number of weeks attending
Tuesday/Thursday	\$39.00 x number of weeks attending

## Summer Camp Plus 9:00am – 3:00pm

❖ ages 3 & fully potty trained and up through elementary.

### Upfront Rates:

Total cost for entire **nine**-week summer camp program:

Monday through Friday	\$810.00
Monday/Wednesday/Friday	\$540.00
Tuesday/Thursday	\$405.00

Total cost for **eight**-weeks of summer camp:

Monday through Friday	\$720.00
Monday/Wednesday/Friday	\$480.00
Tuesday/Thursday	\$360.00

Below are the payment amounts for the **three-payment** plan.

Nine weeks of summer camp:

Monday through Friday	3 Payments of \$270.00
Monday/Wednesday/Friday	3 Payments of \$180.00
Tuesday/Thursday	3 Payments of \$135.00

Eight weeks of summer camp:

Monday through Friday...	3 Payments of \$240.00
Monday/Wednesday/Friday	3 Payments of \$160.00
Tuesday/Thursday	3 Payments of \$120.00

## Attending Summer Camp Part-Time

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<u>Children Attending</u>	<u>Registration Fee</u>	<u>Children Attending</u>	<u>Registration Fee</u>
One Week	\$20	Three Weeks	\$40
Two Weeks	\$30	Four or More Weeks	\$50

### Part-Time Rates:

Monday through Friday	\$100.00 x number of weeks attending
Monday/Wednesday/Friday	\$66.00 x number of weeks attending
Tuesday/Thursday	\$49.00 x number of weeks attending

## Forms of Payment

Summer camp fees may be paid by check, money order or Text to Pay. We do not accept cash. You may place your payments (check or money order) in our drop box located in the door between the external and internal double doors or give them to the director. Please note there is a \$25 returned check fee. No checks are accepted after a second returned check.

## Text to Pay Payment Option

To pay using "Text to Pay", pick up the instruction sheet located on the Parent Information wall across the hall from the director's office.

## Family Communication

We need your help to maintain consistent two-way communication between the Summer Camp staff and our Summer Camp families. This is what we ask of each of our families:

1. Read all the Summer Camp newsletters, notes and reminders.
2. Post the activity calendar on your fridge and refer to it each morning.
3. Call and inform the director whenever your child will be absent.
4. Email the director at [drummondhh@yahoo.com](mailto:drummondhh@yahoo.com) with any questions.
5. Let us know how we can pray for you!

## Notice of Nondiscriminatory Policy

Cornerstone Half Day Summer Camp admits campers of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to campers at the program. It does not discriminate based on race, color, national and ethnic origin in administration of its educational policies, admissions policies, and other camp-administered programs.

## What your child needs for summer camp:

- Labeled water bottle, filled and brought to summer camp every day
- Sunscreen – see Sunscreen Policy below
- Labeled lunchbox packed with lunch, drink and any needed utensils
- A healthy mid-morning snack, packed separately from lunch
- Comfortable, washable play clothes
- Closed-toe shoes – we know it's hot outside, but safety comes first!
- Large book bag, clearly labeled on the outside with first and last name
- Labeled zip lock bag with a complete change of clothes (we will store it here and send it back at the end of summer camp)
- Baby wipes and Pull-ups or diapers if not fully potty trained

\*Please note – we cannot heat lunches at summer camp. We recommend either a cold lunch or to send hot foods in a stainless-steel lined thermos.

## Sunscreen Policy

Parents should thoroughly apply sunscreen to their children every morning before summer camp. The camp counselors will do a quick re-application of each child's (provided from home) sunscreen before going outside. Parents should send an easy to apply sunscreen the first day of summer camp. Each container is to be labeled with the child's first and last name. Siblings are not to share sunscreen.

\*\*\*For each camper, we need spray on sunscreen for the body and a sunscreen stick for the face. This type of sun protection keeps application time to a minimum and is also more hygienic in a group environment than lotions. Thank you for your understanding and cooperation!!!\*\*\*



## Illness Policy

For everyone's health and safety, a child with any of the following symptoms will need to stay home from summer camp until symptom-free for 24 hours:

- Nasal discharge that is discolored
- Severe sore throat or cough
- Wheezing or difficulty breathing
- Skin rash or open fever blisters
- Diarrhea or vomiting
- Fever over 99 degrees
- Pink eye or discharge from the eye
- Lice and/or nits

Campers who appear ill or become ill during the day will be isolated from other children. You will be notified immediately and asked to pick up your child. If a child is diagnosed with a serious infectious illness (such as flu, chicken pox, strep throat, etc.), parents are to notify the camp director as soon as possible so that the parents of other children can be notified. A letter will be sent home to the parents with information on symptoms to be alert for.

## Emergencies

In the case of an emergency or accident, parents will be notified immediately. If emergency treatment is required, 911 will be called.

## Medications

The only type of medication dispensed at summer camp is emergency allergy medication to a child with a documented severe allergy and rescue inhalers for a child with asthma. An action plan must be in place before the first day of camp. Parents of an allergic child are required to provide the necessary medication which will be stored in the camp director's office for the duration of summer camp. The medication must be unexpired and in the original container with the prescription label (if applicable) and labeled with the child's name and dosage. The same applies for a child with a rescue inhaler.

## Drop-Off

Camp counselors will be ready to accept your child at 9:00am. The summer camp entrance doors are unlocked at 8:55am; for security reasons they are re-locked at 9:15am. If you arrive later than 9:15am, please ring the doorbell at the summer camp entrance. Some children, especially our youngest campers, may become upset and begin crying when first adjusting to a new routine. Usually crying stops within just a few minutes. If a child is inconsolable for more than 5-10 minutes, or otherwise having an especially hard time adjusting to summer camp, we will contact the parents by phone.

## Car Line

We will have an optional morning car line available from 8:55am-9:15am. You will see two orange cones at the end of the sidewalk leading to the summer camp entrance. Please pull up to the orange cones, driver's side away from the sidewalk, and a staff member will assist your child out of the car. On rainy mornings car line drop off may be moved to the covered entrance at the rear of the church. Car line will begin the second week of summer camp.

## Pick-Up

The entrance doors to the summer camp are unlocked at 12:50pm. The daily activities conclude at 1:00pm for our 4-hour program and campers are to be picked up from their classrooms no later than 1:05pm each day. The doors will be locked at 1:05pm to secure the camp for the extended day participants.

The entrance doors for the Summer Camp Plus are unlocked at 2:50pm. The daily activities conclude at 3:00pm for our 6-hour program and campers are to be picked up from their classrooms no later than 3:05pm each day.

If there is a delay in picking up your child by 1:05pm or 3:05pm, please call the camp director and advise when you will arrive.

*A charge of \$1.00 per minute will be incurred if a child remains after 1:05pm or 3:05pm.*

## Alternate Pickup Person Policy

There is space on the registration form to list up to three people who are authorized to pick up your child. If someone who is not on the list will be picking up your child, you must notify the director and the child's counselor in writing. Any alternate pick-up person, on the list or not, must be prepared to present a picture ID when they come to pick up your child.

## Nut Policy

We are a "peanut/treenut sensitive" program. This means if there is a child with a severe nut allergy in your child's summer camp class, that entire classroom will be a peanut/treenut free zone. No nuts, nut butter or nut products will be allowed. Parents will be notified if their child's class is nut free. A notification letter will be sent home to parents and a "No Peanut/Treenut" reminder sign will be posted at the classroom door.

## Discipline

We expect kids to act like kids, and we have realistic and age-appropriate expectations for our campers' behavior. With that said, we do teach campers to be kind to others and respectful to the summer camp staff.

When behavior problems do occur, we have a few different responses we may use depending on the seriousness of the situation and age of the camper.

### Discipline Techniques:

- Ignoring minor negative behaviors
- Noticing and praising positive behaviors
- Redirecting a misbehaving child to a more appropriate activity
- Talking with the child and teaching empathy for others
- Loss of a privilege directly related to the misbehavior – example, for hitting another child with a block, losing the privilege of playing with blocks that day
- Having a child “take a break” which gives them a chance to sit in a quiet spot within the classroom for a few minutes, calm any strong emotions and return to camp activities when he/she feels ready to rejoin the group

No physical punishment or harsh disciplinary treatment is utilized.

## Aggressive Behavior

With the safety and well-being of all campers being our ultimate goal and responsibility, we reserve the right to discontinue the enrollment of a camper whose behavior is determined by the camp director to be either dangerous to themselves or others or disruptive to the extent that it compromises the other children's summer camp experience.

## Photographs

At various times during summer camp, photographs may be taken of the children. They may be posted on our church/preschool website, preschool Facebook page, or displayed in the classrooms/church. We may also use them in our brochures and promotional material. Please complete the Photo Release Form attached for our files. If the form is not received at time of registration it will be assumed that we do not have permission to photograph your child.

## Weekly Themes

June 15 - 19	Spectacular Summer (Camp)
June 22 - 26	Water, Water Everywhere!
June 29 - July 3	Holiday Hullabaloo
July 6 - 10	Mad Science
July 13 - 17	Express Yourself
July 20 - 24	LEGO Extravaganza
July 27 - 31	Wacky Weather
August 3 - 7	Animal Planet
August 10 - 14	Summer Camp Favs!

## Camp T-Shirts

We will be ordering custom screen-printed T-shirts for our campers. Each camper will be given a shirt – the cost is included in the summer camp registration fee. Please mark on the registration form what size T-shirt your camper will need.

## Planned Activities for Summer Camp 2020

Your child's camp counselor will provide you with an activity calendar to keep you informed of special activities taking place each day. Each group of campers will have a regular daily schedule, which will include activities such as:

- Arts & Crafts
- Devotions/Bible time
- Organized Games
- Outdoor Recess
- Free Choice Play
- Snack & Lunch Time

In addition to our regular summer camp activities, we do a lot of fun, extra-special events. Here's a sneak peek at what we're planning for Summer Camp 2020:

- **Splash Days (4)** – wear your suit to school! We'll play on our big inflatable water slide, run through the sprinklers and have a blast getting wet! Water tables and water toys are also available.
- **Bounce House Days (5)** – We'll burn off some energy and stay cool, as we bounce in our air-conditioned gym.
- **Pizza Fridays (every Friday)** – no need to pack a lunch. Just bring **\$3.50**, and we'll provide Little Caesars pizza, a side and juice drink.
- **Onsite field trips (\$6 fee)** – We are still firming up our on-site field trips. Stay tuned for the loads of summer fun to come! Be on the lookout for the summer calendars with all the details.
- **Kona Ice Truck (\$2)** – The Kona shaved ice truck is so much fun! Kona brings an island party feel right to our parking lot. With a colorful truck, lights, and island music, kids get to create their snow cones at the unique Flavor Wave bar.

# Cornerstone Half Day Summer Camp

## A ministry of Cornerstone Baptist Church

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[www.cornerstoneprek.org](http://www.cornerstoneprek.org)

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